

JOB DESCRIPTION

REFERENCE NUMBER: AP 592

JOB TITLE: Lecturer: Information Systems

LOCATION: Rhodes University, Makhanda (Grahamstown)

BACKGROUND TO POSITION: All academics are responsible for the dissemination of knowledge (teaching and learning), creation of knowledge (research) and community engagement, recognising that there are differences in the execution of these responsibilities within the various departments and Faculties. Academics are also expected to assume some administrative, management and/or leadership duties at the departmental, Faculty and/or University level.

KEY PERFORMANCE AREAS:

Teaching and Learning including:
For those who have worked in academia, the traditional forms of evidence of teaching and learning will be required.

For those who have not worked in academia, up to and including the post of senior lecturer, evidence of training and/or mentoring others shall suffice as evidence for teaching and learning. In addition, professional practice shall be regarded as important.

1. Engaging in curriculum development
2. Facilitation of learning
3. Assessment of learning
4. Evaluation of teaching
5. Support of students in their studies
6. Supervision of post-graduate students (where the person has the appropriate qualification to do this)
7. Assume leadership responsibilities as they related to teaching and learning.

Research including: -

1. Undertaking independent research and publishing research
2. Participating in national and/or international fora to share research results
3. Identifying and accessing funding sources to

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support own and where feasible, student research

4. Assumes leadership responsibilities as they relate to research

Community Engagement including:

This may be associated with teaching and learning through credit bearing service learning (SL) courses or non-credit bearing community engaged learning activities, or associated with research through engaged research. (see

<http://www.ru.ac.za/communityengagement/>

Administrative and/or leadership responsibilities may include: -

1. Assuming administrative and/or leadership duties in the department such as course co-ordinator; co-ordination of particular programmes e.g. PhD, Masters programmes; co-ordination of particular research projects; tutor selection and co-ordination.
2. Serving on departmental, faculty and/or University committees.

INHERENT CRITERIA:

A Master's Degree in Information System's or equivalent with progress being made toward a PhD.

- Tutoring or facilitation experience required. No teaching experience is required
- Ability to teach in the following disciplinary areas: Information Systems or equivalent
- No research supervision required
- Some administrative experience albeit in informal contexts e.g. student or sports clubs, work experiences.

APPLICATION REQUIREMENTS:

- A letter of motivation.
- A comprehensive CV.
- An abridged CV.
- Names and contact details for at least 3 referees.
- Certified copies of matric and degree certificates and Identity Document.