

JOB DESCRIPTION

REFERENCE NUMBER: AP574

JOB TITLE: Dean: Gordon Institute of Business Science (GIBS),
University of Pretoria

LOCATION: Pretoria

JOB DEFINITION: Reporting to the Deputy Vice-Principal: Academic, the new incumbent will be charged with responsibilities as listed below. While academic matters of the School are dealt with via the University of Pretoria Senate, the Dean reports to the School's Board on administrative and financial matters.

Key responsibilities include:

- Ensuring that GIBS continues to be considered by the business community as the leading business school on the continent, offering world-class teaching and learning.
- Being a 'thought leader' and visionary, respected by the business community and GIBS stakeholders.
- Promoting a positive organisational culture aligned with the University's value system, specifically human dignity, tolerance, diversity and nonalienation.
- Representing the School in the media, at academic and industry conferences and all other public fora.
- Standing as the chief academic, administrative and financial officer, and together with the executive team, provide strategic leadership for the School.
- Convening meetings of the School's International Advisory Board and recruiting new members to that Board, as required.
- Ensuring the efficient management and administration of the school. This includes compliance with the various rules and related regulations of the University, including those relating to executive education, consultation, contract research and outside employment, as well as the University's code of conduct.
- Maintaining and building partnerships with individuals, business and other institutions

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regionally, nationally and internationally.

- Participating in University-wide activities, such as scheduled meetings with the University's management, Senate and where appropriate, appointment committees, graduation ceremonies, planning initiatives and similar.

INHERENT CRITERIA:

- A doctoral degree and academic achievements that would warrant appointment by UP at an Associate Professor or Professor (preferred) level.
- Demonstrable ability to provide open and collegial-style leadership.
- Evidence of strong relationships with business and all other relevant stakeholders, as well as having the drive and commitment in developing these and new relationships.
- Proven leadership and management experience related to organisations and/or educational institutions closely affiliated with business.

ESSENTIAL COMPETENCIES:

- Innate leadership: Together with the overall leadership of the School, be able to develop a coherent vision that is imaginative and practical that is in total alignment and in support of the greater UP strategy.
- Excellent interpersonal skills and commitment to the transformation of South African society.
- Highly effective communicative skills integrally linked to a deep commitment to the purpose and entrepreneurial spirit of the School.
- An individual with genuine commitment, concern and apathy towards diversity in all its forms.

APPLICATION REQUIREMENTS:

- A comprehensive CV.
- An abridged CV.
- A self-evaluation on your suitability for appointment in the position.
- Your vision for the Faculty.
- Names and contact details of at least three referees.
- Certified copies of matric and degree certificates and identity document.

To apply please forward your application quoting reference number **AP574** to Genevieve Michel c/o GIBS@talenting.co.za