

JOB DESCRIPTION

REFERENCE NUMBER: AP1172

JOB TITLE: Deputy Vice-Chancellor: Institutional Support
(Five-Year Fixed-Term Performance-Based Contract)

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LOCATION: Kwa-Dlangezwa, Northern KwaZulu Natal

BACKGROUND TO POSITION: The University of Zululand (UNIZULU) seeks to appoint an accomplished Deputy Vice-Chancellor: Institutional Support. The appointee will provide strategic leadership and operational oversight across all non-academic functions of the Institutional Support Portfolio. The portfolio encompasses the following units across all campuses of the University: (a) Protection and Security Services, (b) Communication and Marketing, (c) Student Services, (d) Information and Communications Technology, (e) Supply Chain Management. Specifically, the appointee will ensure that UNIZULU Protection and Security Services, Communication and Marketing, Student Services, Information and Communications Technology, and Supply Chain Management departments are efficiently governed and managed to support the institution's mission of delivering high-quality education and financial sustainability.

The incumbent will have strategic oversight of all operational functions, champion data protection, and drive compliance, efficiency, institutional quality, and sustainable practice across the University campuses.

The incumbent will be required to implement higher education and institutional policies, processes, and systems to ensure quality, efficiency, compliance, accountability, and sustainability in the management of physical, financial, and human resources. A key focus of the role will be strengthening institutional systems to support campus integration and enhancing organisational culture to enable optimal service delivery to all stakeholders.

The position is a five-year fixed-term appointment, with the possibility of renewal for a further five-year term, subject to satisfactory work performance. A competitive total annual remuneration package, inclusive of benefits, will be offered to the successful

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APPLICATION REQUIREMENTS:

- A Self-Evaluation by the applicant showing how his/her competences and qualifications meet the requirements for appointment
- A completed University of Zululand Application Form: <https://www.executivetalenting.co.za/wp-content/uploads/APPLICATION-FORM-PROFESSIONAL-SERVICES.pdf>
- A comprehensive CV
- Names and full contact details for at least 3 referees (one must be a current or recent superior)
- Certified copies of matric and degree certificates and Identity Document
- Proof of registration with professional bodies, where applicable

Please note that the University of Zululand is committed to employment equity and equal opportunity. Communication will be entered into with shortlisted candidates only. The University reserves the right not to make an appointment in the position as advertised.

To apply please forward your application quoting reference number **AP1172** to Genevieve Michel c/o carmen1172@talenting.co.za

Incomplete applications will not be considered!