

JOB DESCRIPTION

REFERENCE NUMBER:	AP1085
JOB TITLE:	Deputy Executive Dean: Faculty of Management and Public Administration Sciences (5 Year – Fixed Term)
LOCATION:	uMthatha Campus
BACKGROUND TO POSITION:	The Walter Sisulu University seeks dynamic and visionary academics to support the Executive Deans in leading the various faculties in the University. The faculties must be positioned strategically to pursue the strategic goals of the University. The Deputy Executive Deans will be responsible for supporting the Executive Deans in providing strategic direction and managing the faculties as well as aligning the work it does with the strategic objectives of the University.
KEY PERFORMANCE AREAS:	• Support the Executive Dean in developing, implementing, monitoring, and evaluating the WSU Strategy in the faculty, considering the multi-campus nature and national imperatives. • Manage the Scholarship of Teaching and Learning in all programmes. • Manage faculty academic administration and governance portfolio. • Maintain accreditation of all programmes and liaise with the regulating and professional bodies. • Monitor the work of all Faculty Committees: Higher Degrees Research & Innovation, Research Ethics, Community Engagement, Continuing Professional Development, Intensive Research Projects, and Quality Assurance. • Oversee off-campus teaching, Work Integrated Learning, School Based Education where applicable. • Deputise the Executive Dean in all activities.

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INHERENT CRITERIA:

Minimum Qualification(s)

- A Doctorate in Public Administration

Minimum Experience

- A minimum of eight (8) years' relevant experience in the higher-education sector, of which five (5) years must have been in a Head of Department position in a university.
- Proven research record, which is a minimum of six (6) research units over the last five years, or four (4) over the last three years.
- Must be a Professor / Associate Professor or appointable as Professor / Associate Professor at Walter Sisulu University.

APPLICATION REQUIREMENTS:

- A letter of motivation.
- A comprehensive CV.
- An abridged CV.
- Walter Sisulu University Application Form.
- Names and contact details for at least 3 referees.
- Certified copies of matric and degree certificates and Identity Document.

To apply please forward your application quoting reference number **AP1085** to Genevieve Michel c/o carmen1085@talenting.co.za

Applicants who had applied responding to our advertisements which closed on 13 March 2024, need not re-apply.

"WSU is committed to employment equity and persons with disabilities are encouraged to apply". Preference will be given to female candidates in line with WSU equity plan and profile. The university reserves the right not to appoint".