

JOB DESCRIPTION

REFERENCE NUMBER:	AP1078
JOB TITLE:	Deputy Vice-Chancellor: Teaching and Learning (5 Year – Fixed Term)
LOCATION:	Cape Town
BACKGROUND TO POSITION:	The University of Cape Town (UCT) is seeking to appoint a Deputy Vice-Chancellor to provide strategic direction in the portfolio of Teaching and Learning and lead the evolution and growth of the teaching and learning project at UCT. The appointed candidate will be an exceptional academic with proven senior leadership and management experience. The successful applicant is expected to have a thorough knowledge of the major trends and challenges impacting the higher education sector, familiarity with the national policy/administrative landscape, and an ability to work in an ever-changing environment. The incumbent will form part of the executive group responsible for providing strategic leadership and for overall operational management in the university and will have oversight of institutional planning and academic project via line management of the Deans.
KEY PERFORMANCE AREAS:	Specific responsibilities for this position: • Provide intellectual direction and leadership with respect to teaching and learning; • Develop strategic and operational plans in respect of their portfolio; • Develop, implement and monitor programmes and progress towards the teaching and learning goals in the university's strategic plan and national plan for Higher Education with the aim of enhancing the quality and success rate of UCT's graduates; • Develop, support and monitor progress of curriculum initiatives including but not limited to issues such as decoloniality, digital scholarly resources, online learning, accessible education and disruptive technologies such as AI that respond to transformation imperatives in the university and wider society;

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- Develop, implement and monitor initiatives/programmes that promote the scholarship of teaching and learning;
- Facilitate inter-faculty collaboration and cross-university activities;
- Line management of Deans of the faculties, Dean of the Centre for Higher Education Development, and Director of the Graduate School of Business (GSB); and
- Line management of the Director of the Institutional Planning Department and the Executive Director of UCT Libraries.

INHERENT CRITERIA:

Qualifications and Experience:

The successful candidate is expected to meet the following criteria:

- A PhD degree;
- A strong personal academic standing of teaching and research, demonstrated by peer recognition, publication, a track record of major projects and appointment at the professorial level;
- Substantial experience in a senior leadership role at a research-led institution and proven capability in academic and intellectual leadership of the university;
- In-depth understanding of the operations, financial management and affairs of a university environment;
- A demonstrated record of managing a complex portfolio, and associated administrative skills;
- Demonstrated knowledge of the trends in HE policy locally and internationally;
- Familiarity with the quality assurance regulatory environment at national level (including CHE, SAQA, DHET);
- Demonstrated understanding of the challenges in the higher education arena in SA, continentally and globally; and
- Strong familiarity with the national planning environment and enrolment planning (DHET, HEMIS, funding framework).

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APPLICATION REQUIREMENTS:

- A covering letter to the selection committee which addresses the above criteria, including a statement on your potential contribution as part of the Office of the Vice Chancellor.
- The HR204 application form for Senior Executive Posts available on the university's website: <http://forms.uct.ac.za/hr204.doc>
- A comprehensive CV.
- An abridged CV.
- Names and contact details for at least 3 referees.
- Certified copies of matric and degree certificates and Identity Document.

To apply please forward your application documents quoting reference number **AP1078** in a **single pdf file** to Genevieve Michel c/o shireen1078@talenting.co.za