

JOB DESCRIPTION

REFERENCE NUMBER: AP1033

JOB TITLE: Lecturer: School of Information Technology
(Temporary – 6 Months)

LOCATION: Centurion

BACKGROUND TO POSITION: STADIO Holdings is a multi-campus Higher Education enterprise with a national footprint, as well as hosting a number of student support centres in South Africa and Namibia. STADIO Holdings acquired the following six private higher education institutions (PHEIs): AFDA, Embury, LISOF, Milpark Education, Prestige Academy and SBS.

STADIO Holdings has consolidated four of these PHEIs to form a single registered PHEI which is known as STADIO (Pty) Ltd, consisting of five faculties.

STADIO (Pty) Ltd is inviting applications for the position of **Lecturer: School of Information Technology.**

KEY PERFORMANCE AREAS:

Key Roles and Responsibilities:

- Preparation/updating (including module; review)/authoring/coordination of new and existing material (including lesson plans and teaching materials).
- Maintain the core VLE environment (including student surveys) for the module to ensure parity of content and offering across sites of delivery.
- Preparing/finalising all the assessments for the module.
- Drafting the assessment strategy (in consultation with the Lecturers Forum) and maintaining the Assessment Guideline document.
- Conducting or arranging internal moderation -pre-and post -of all assessments.
- Managing the external moderation process (pre-and post-assessment).
- Quality assurance of the module content and offering.
- Action module-specific outcomes from student surveys.

JOB DESCRIPTION

- First-level sign-off of the marks for the module and presentation to next level.
- Conduct success and throughput analysis for the module.
- Promoting industry liaison for the module.
- Finalising the academic calendar for the module.
- Setting the criteria for RPL approval.
- Quality assurance of the module content and offering.
- Student support and success (Managing at-risk students) -Keep record of at-risk students.

Key Attributes:

- Sound knowledge of information systems in information technology and some basic web knowledge. This knowledge allows candidate to confidently explain concepts and processes to students.
- Basic knowledge in designing/implement software systems and processes into a business.
- Some knowledge in HTML, CSS & Java Script.
- Knowledge in and understanding basic Java (including Object Oriented Programming) concepts with a great sense of logic.
- Knowledge in and understanding basic Java to develop Mobile Applications in Android.
- Knowledge in understanding and setting up websites using Content Management Systems such as Wordpress.
- Engaging with students - serves as a facilitator of learning, providing students with the knowledge and tools to solve problems and then encouraging students to solve them on their own.
- Good motivator -inspire a love of curiosity and understanding in students.
- Good team player and communicator.
- Constantly learning to update own knowledge base - learn, reflect, and improve own practice by self-reflection.
- Caring for students that struggle with difficult concepts.
- Teaching strategies specific for Higher Certificate students -adjust teaching strategies to reflect the learning styles of

JOB DESCRIPTION

individual students or the class.

INHERENT CRITERIA:

Minimum Requirements

- Specialisation in Mobile Application Development.
- OR Specialisation in Information systems.
- OR Specialisation in web development.

Qualifications

- Honours degree and/or relevant qualification on an NQF8 level with IT knowledge.
- A qualification at a Master's degree level (NQF9) would be advantageous.

APPLICATION REQUIREMENTS:

- A letter of motivation.
- A comprehensive CV.
- An abridged CV.
- Names and contact details for at least 3 referees.
- Certified copies of matric and degree certificates and Identity Document.

To apply please forward your application quoting reference number **AP1033** to Genevieve Michel c/o itcom@talenting.co.za